



### Check List for New Service Drop in, Road Bore and Tap

- Complete New Account Service Application and Agreement packet
- Sign and date the Customer Service Inspections
- Privacy Form
- Complete Deed of Trust or Warranty Deed for the owner of the property.
- Payment in the form of cash, cashier's check, check or money order. We do not have the option to pay for these services with a credit or debit card.
- If you are applying for a Road Bore or a Tap, line locates and/or permits are needed depending on the location. We will take care of our line locates and permits for the work being done.
- **FOR CUSTOMERS WITH SEWER:** If your property has sewer and is being served by the City of Ovilla please call 972-617-7262 to set up service there. If your property has sewer and is being served by the City of Midlothian please call 972-775-7130 to set up service there.

**1941 Bryson Ln., Midlothian, TX 76065**  
**972-723-8569 Office ~ 972-775-3114 Fax**  
**[www.sardiswater.com](http://www.sardiswater.com)**  
**[billing@sardiswater.com](mailto:billing@sardiswater.com)**



## Customer Service Inspections

Texas Administrative Code Chapter 290.46(j) states “A customer service inspection certificate shall be completed prior to providing continuous water service to new construction, on any existing service either when the water purveyor has reason to believe that cross-connections or other potential contaminant hazards exist, or after any material improvement, correction, or addition to the private water distribution facilities.”

Due to the overwhelming lack of notification from home builders that a property is being transferred **AND** the difficulty in obtaining inspections once the builder has transferred the service to a new home buyer and the home is occupied; Sardis Lone Elm WSC has enacted the following policy which is now included in the Corporation’s Tariff:

### ***Customer Service Inspection Fee:***

***An Inspection Deposit Fee of \$250.00 shall be collected at such time as new service and installation is applied for. This deposit is not collected for existing services that are being transferred to a new owner(s). The Inspection Deposit Fee shall be refunded to the original applicant that paid the fee only if the corporation is notified that all improvements connected to the water system at the location in question have been completed and that the inspection can be performed at least 2 business days prior to the actual closing date of the property or the date of occupancy, whichever is sooner.***

The standard meter is \$4,516.06. The \$250 deposit will be collected in addition to these fees for a total of \$4,766.06.

### ***Backflow Assembly Test Report requirement upon Customer Service Inspection***

The Texas Water Code requires all public water suppliers to complete a Customer Service Inspection prior to establishing permanent water service to any dwelling or facility. The following requirements must be met for the inspection to be complete:

- A completed Customer Service Inspection form listing total compliance with all applicable regulations concerning cross-connections, backflow prevention, and lead.
- If an irrigation system is present and it is connected to the public drinking water supply, an appropriate backflow assembly must be installed.
- All required backflow assemblies shall be tested for performance upon installation **AND** the completed test report shall be provided to the Inspector.

Acknowledged by: \_\_\_\_\_

Printed Name

Signed \_\_\_\_\_



**SARDIS-LONE ELM WATER SUPPLY CORPORATION**

**SERVICE APPLICATION AND AGREEMENT**

(Form to be completed by Applicant)

**NEW CONSTRUCTION ONLY**

**DATE** \_\_\_\_\_

LEGAL DESCRIPTION OF PROPERTY

\_\_\_\_\_  
ADDRESS

CITY

ZIP CODE

\_\_\_\_\_  
SUBDIVISION

LOT & BLOCK

SPECIAL SERVICE NEEDS OF APPLICANT (New Tap, Road Bore, Etc)

\_\_\_\_\_  
BILLING ADDRESS

\_\_\_\_\_  
NAME OF COMPANY/BUILDER

\_\_\_\_\_  
CONTACT NAME

\_\_\_\_\_  
CONTACT PHONE NUMBER

\_\_\_\_\_  
EMAIL ADDRESS

\_\_\_\_\_  
STREET

CITY

STATE

ZIP CODE

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AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_,  
between Sardis-Lone Elm Water Supply Corporation, a corporation organized under the laws of the  
State of Texas (hereinafter called the Corporation) and  
\_\_\_\_\_  
\_\_\_\_\_  
(hereinafter called the  
Applicant and/or Member),

The Corporation shall sell and deliver water service to the Applicant and the Applicant shall purchase, receive, and/or reserve service from the Corporation in accordance with the bylaws and tariff of the Corporation as amended from time to time by the Board of Directors of the Corporation. Upon compliance with said policies, including payment of a Membership Fee, the Applicant qualifies for Membership as a new applicant or continued Membership as a transferee and thereby may hereinafter be called a Member.

The Member shall pay the Corporation for service hereunder as determined by the Corporation's tariff and upon the terms and conditions set forth therein, a copy of which has been provided as an information packet, for which Member acknowledges receipt hereof by execution of this agreement. A copy of this agreement shall be executed before service may be provided to the Applicant.

The Board of Directors shall have the authority to discontinue service and cancel the Membership of any Member not complying with any policy or not paying any utility fees or charges as required by the Corporation's published rates, fees, and conditions of service. At any time service is discontinued, terminated or suspended, the Corporation shall not re-establish service unless it has a current, signed copy of this agreement.

The Applicant hereby agrees to obtain, utilize, and/or reserve service as soon as it is available. Applicant, upon qualification for service under the terms of the Corporation's policies, shall further qualify as a Member. Applicant further agrees to pay, upon becoming a Member, the monthly charges for such service as prescribed in the Corporation's tariff.

All water shall be metered by meters to be furnished and installed by the Corporation. The meter connection is for the sole use of the Member or customer and is to provide service to only one (1) dwelling or one (1) business. Extension of pipe(s) to transfer utility service from one property to another, to share, resell, or sub-meter water to any other persons, dwellings, businesses, or property, etc., is prohibited.

The Corporation shall have the right to locate a water service meter and the pipe necessary to connect the meter on the Member's property at a point to be chosen by the Corporation, and shall have access to its property and equipment located upon Member's premises at all reasonable and necessary times for any purpose connected with or in the furtherance of its business operations, and

upon discontinuance of service the Corporation shall have the right to remove any of its equipment from the Member's property. The Member shall install, at their own expense, any necessary service lines from the Corporation's facilities and equipment to the point of use, including any customer service isolation valves, backflow prevention devices, and other equipment as may be specified by the Corporation. The Corporation shall also have access to the Member's property for the purpose of inspecting for possible cross-connections, potential contamination hazards, illegal lead materials, and any other violations or possible violations of state and federal statutes and regulations relating to the federal Safe Drinking Water Act or Chapter 341 of the Texas Health & Safety Code or and the corporation's tariff and service policies.

The Corporation is responsible for protecting the drinking water supply from contamination or pollution which could result from improper practices. This service agreement serves as notice to each customer of the restrictions which are in place to provide this protection. The Corporation shall enforce these restrictions to ensure the public health and welfare. The following undesirable practices are prohibited by state regulations:

- a. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an air gap or an appropriate backflow prevention assembly in accordance with state regulations.
- b. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the proper installation of an air gap or a reduced pressure-zone backflow prevention assembly and a service agreement must exist for annual inspection and testing by a certified backflow prevention device tester.
- c. No connection which allows condensing, cooling, or industrial process water to be returned to the public drinking water supply is permitted.
- d. No pipe or pipe fitting which contains more than 8.0 % lead may be used for the installation or repair of plumbing on or after July 1, 1988, at any connection which provides water for human consumption. Uniform Plumbing Code 88 will apply to all connections.
- d. No solder or flux which contains more than 0.2 % lead may be used for the installation or repair plumbing on or after July 1, 1988, at any connection which provides water for human consumption.
- e. All service connections that supply water to a property which utilizes both an irrigation system and on-site sewage treatment (conventional septic or aerobic system) shall be protected with a reduced pressure zone assembly (RPZ) as required by state and federal law.
- f. All service connections that supply water to a property which utilizes an irrigation system and does not have on-site sewage treatment shall be protected by the proper backflow prevention assembly as required by state and federal law.

- g. All required backflow prevention assemblies shall be tested upon installation and then retested annually by a licensed and registered backflow prevention assembly tester. Original test reports must be submitted to the Corporation's office and Sardis' official test report form must be used. Unofficial or generic test report forms will not be accepted. Assemblies which fail the test shall remain out of service until satisfactory repairs have been made and the valve passes the test.

The Corporation shall maintain a copy of this agreement as long as the Member and/or premises is connected to the public water system. The Member shall allow their property to be inspected for possible cross-connections, potential contamination hazards, and illegal lead materials. These inspections shall be conducted by the Corporation or its designated agent prior to initiating service and periodically thereafter. The inspections shall be conducted during the Corporation's normal business hours.

The Corporation shall notify the Member in writing of any cross-connections or other undesirable practices which have been identified during the initial or subsequent inspection.

The Member shall immediately correct any undesirable practice on their premises. The Member shall, at their expense, properly install, test, and maintain any backflow prevention device required by the Corporation. Copies of all testing and maintenance records shall be provided to the Corporation as required. Failure to comply with the terms of this service agreement shall cause the Corporation to either terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the Member.

In the event the total water supply is insufficient to meet all of the Members, or in the event there is a shortage of water, the Corporation may initiate the Emergency Rationing Program as specified in the

Corporation's Tariff. By execution of this agreement, the Applicant hereby shall comply with the terms of said program.

By execution hereof, the Applicant shall hold the Corporation harmless from any and all claims for damages caused by service interruptions due to waterline breaks by utility or like contractors, tampering by other Member/users of the Corporation, normal failures of the system, or other events beyond the Corporation's control.

The Applicant shall grant to the Corporation permanent recorded easement(s) dedicated to the Corporation for the purpose of providing reasonable rights of access and use to allow the Corporation to construct, maintain, replace, upgrade, parallel, inspect, test and operate any facilities necessary to serve that Applicant as well as the Corporation's purposes in providing system wide service for existing or future members.

By execution hereof, the Applicant shall guarantee payment of all other rates, fees, and charges due on any account for which said Applicant owns a Membership. Said guarantee shall pledge any and all Membership Fees against any balance due the Corporation. Liquidation of said Membership Fees shall give rise to discontinuance of service under the terms and conditions of the Corporation's tariff.

By execution hereof, the Applicant agrees that non-compliance with the terms of this agreement by said Applicant shall constitute denial or discontinuance of service until such time as the violation is corrected to the satisfaction of the Corporation.

Any misrepresentation of the facts by the Applicant on any of the four pages of this agreement shall result in discontinuance of service pursuant to the terms and conditions of the Corporation's tariff.

\_\_\_\_\_  
Applicant Member

\_\_\_\_\_  
Applicant Member

\_\_\_\_\_  
Date



## IMPORTANT NOTICE

To: All members with sprinkler systems and/or backflow prevention assembly devices

### OVERVIEW:

The overwhelming majority of the homes and businesses located on our water system now have sprinkler systems. Few people realize that one of the most important components of these systems is the backflow prevention assembly device (typically a double check or RPZ valve). **The purpose of the assemblies is to protect your family, neighbors, and the entire water system from possible contaminants that could enter the pipes through your irrigation system. All required backflow assemblies must be tested annually by a licensed tester.**

### WHAT THIS MEANS TO YOU?

If you **DO NOT** have a sprinkler system you may disregard this notice.

If you **DO HAVE** a sprinkler system, annual testing will be required.

**SOLUTION:** Sardis personnel can test your backflow device. If the device fails the test, our staff will perform minor maintenance and retest. If the device still fails, a Sardis representative will notify the property owner who will then be responsible for having the device repaired or replaced and successfully tested prior to placing back in service. The charge for this service will be **\$75.00** per year.

**YOU ARE NOT REQUIRED TO USE SARDIS FOR THIS SERVICE:** We are offering this plan as a service and convenience to our members but you are **not** required to use us to satisfy the testing requirements. All tests must be recorded on an official **Sardis-Lone Elm Test Report Form** which can be downloaded and printed from our website or you can pick one up at our office. The tests must be completed by a registered and licensed backflow prevention assembly tester.

**WHAT DO YOU NEED TO DO NEXT?** If you have a sprinkler system and choose to have Sardis perform this service, you need to do nothing. The **\$75.00** annual fee for this service will be added to your bill. If you choose to hire a licensed tester on your own, please notify us at 972-775-8566 or by email at [crossconnections@sardiswater.com](mailto:crossconnections@sardiswater.com) at your earliest convenience in order to avoid being charged for the test. Once we have been notified, you will have 60 days to submit the original test report to the main office.

**IF YOU WILL NOT BE USING SARDIS FOR THIS SERVICE, PLEASE CONTACT THE OFFICE AT THE ABOVE NUMBER OR EMAIL ADDRESS PRIOR TO \_\_\_\_\_ IN ORDER TO AVOID CHARGES.**

More information can be obtained from our website @ [www.sardiswater.com/cross-connectioncontrol](http://www.sardiswater.com/cross-connectioncontrol) or by calling our office.

1941 Bryson Ln \* Midlothian, Texas 76065 \* Phone 972-775-8566 \* Fax 972-775-3114



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## Texas Administrative Code

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**TITLE 30**

ENVIRONMENTAL QUALITY

**PART 1**

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

**CHAPTER 344**

LANDSCAPE IRRIGATION

**SUBCHAPTER E**

BACKFLOW PREVENTION AND CROSS-CONNECTIONS

**RULE §344.51**

**Specific Conditions and Cross-Connection Control**

(a) Before any chemical is added to an irrigation system connected to any potable water supply, the irrigation system must be connected through a reduced pressure principle backflow prevention assembly or air gap.

(b) Connection of more than one water source to an irrigation system presents the potential for contamination of the potable water supply if backflow occurs. Therefore, connection of any additional water source to an irrigation system that is connected to the potable water supply can only be done if the irrigation system is connected to the potable water supply through a reduced-pressure principle backflow prevention assembly or an air gap.

(c) Irrigation system components with chemical additives induced by aspiration, injection, or emission system connected to any potable water supply must be connected through a reduced pressure principle backflow device.

(d) If an irrigation system is designed or installed on a property that is served by an on-site sewage facility, as defined in Chapter 285 of this title (relating to On-Site Sewage Facilities), then:

(1) all irrigation piping and valves must meet the separation distances from the On-Site Sewage Facilities system as required for a private water line in §285.91(10) of this title (relating to Minimum Required Separation Distances for On-Site Sewage Facilities);

(2) any connections using a private or public potable water source must be connected to the water source through a reduced pressure principle backflow prevention assembly as defined in §344.50 of this title (relating to Backflow Prevention Methods); and

(3) any water from the irrigation system that is applied to the surface of the area utilized by the On-Site Sewage Facility system must be controlled on a separate irrigation zone or zones so as to allow complete control of any irrigation to that area so that there will not be excess water that would prevent the On-Site Sewage Facilities system from operating effectively.

**Source Note:** The provisions of this §344.51 adopted to be effective January 1, 2009, 33 TexReg 5713

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